



**GOVERNMENT OF TRIPURA
MAHARAJA BIR BIKRAM COLLEGE
AGARTALA : TRIPURA**

File No. F.9(85)/IQAC/MBBC/2018

Dated, Agartala, the 1st November 2019

**Minutes of the meeting of the IQAC, M.B.B. College held on
1st November 2019 at 2:30 pm in the Chamber of the Principal**

A meeting of Internal Quality Assurance Cell (IQAC) is held today, the 1st November 2019, in the Chamber of the Principal at 2:30 pm to discuss the following items of agenda. The core members of IQAC, members of newly constituted team for Students' Feedback collection and Secretary, Teachers' Council are also present in the meeting. The meeting is presided over by the Principal, MBB College.

Agenda:

1. Fixing date & time for Students' Feedback
2. Miscellaneous

Members present:

1. Dr. Asish Mitra
2. Dr. Sudhan Debnath
3. Dr. Sandip Chakraborty
4. Dr. Abhijit Sarkar
5. Dr. Dipankar Pal
6. Sri Goutam Bhattacharjee
7. Dr. Goutam Ghoshal
8. Sri Bikash Debbarma
9. Sri Pares Debnath
10. Sri Nani Gopal Nandi
11. Smt Sanchita Bhattacharya
12. Dr. Asish Bhattacharjee

Action taken Report:

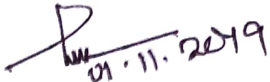
1. Process of collecting Students' Feedback initiated.

Resolutions:

1. The HODs may be requested to make a list of fifteen students based on best attendance performance. This is because feedback from students having less attendance percentage may not reflect correct response.
2. The feedback collection process will be held on 6th November 2019.
3. The teams of teachers that will visit the departments to collect student's feedback are:
 - a) Sri Goutam Bhattacharjee & Dr. Ashish Bhattacharjee – H. Physiology, Psychology, Geography & Commerce
 - b) Dr. Goutam Ghoshal & Smt Sanchita Bhattacharjee – Physics, Chemistry, Maths
 - c) Smt Tracy Darlong & Sri Bikash Debbarma – English, Bengali, Political Science, Economics, Statistics
 - d) Sri Nani Gopal Debnath & Sri Pares Debnath – Botany, Zoology, Environmental Science
 - e) Dr. Surajit Sengupta & Smt Shipra Mallik – History, Education, Hindi, Sanskrit
 - f) Dr. Gourab Roy, Dr. Sandip Chakraborty, Dr. Sudhan Debnath, Dr. Abhijit Sarkar – Sociology, Philosophy, IT, Physical Education.

4. The HODs may be requested to ensure presence of those selected students in their respective departments positively by 10:15 am. The HODs along with other faculty members may be requested to encourage the students to deliver their honest feedback/responses.

The meeting ended with thanks to the chair.


01.11.2019
Principal,
M.B.B. College
Agartala, Tripura
Principal,
M.B.B. College,
Agartala, Tripura (W).

Copy to:

1. PS to the Principal, M.B.B. College, Agartala for records.
2. Dr. Dipankar Pal, Secretary, Teachers' Council, M.B.B. College, Agartala for information.
3. Dr. Abhijit Sarkar, Coordinator, IQAC, M.B.B. College, Agartala for information and necessary action.
4. All members of IQAC for information & necessary action.