



Yearly Status Report - 2018-2019

Part A

Data of the Institution

| | | |
|-----------------------------------------------|--|--------------------------------------|
| 1. Name of the Institution | | MAHARAJA BIR BIKRAM COLLEGE |
| Name of the head of the Institution | | Dr. Shambhunath Rakshit |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 03812516728 |
| Mobile no. | | 9436581244 |
| Registered Email | | mbbc.agt2015@gmail.com |
| Alternate Email | | iqacmbbc@gmail.com |
| Address | | College Tilla, P.O. Agartala College |
| City/Town | | Agartala |
| State/UT | | Tripura |
| Pincode | | 799004 |
| 2. Institutional Status | | |

| | |
|----------------------------------------|------------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Urban |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | Dr. Surajit Sengupta |
| Phone no/Alternate Phone no. | +919436451812 |
| Mobile no. | 8787827743 |
| Registered Email | mbbc.agt2015@gmail.com |
| Alternate Email | iqacmbbc@gmail.com |

3. Website Address

| | |
|--------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| Web-link of the AQAR: (Previous Academic Year) | http://www.mbbcollege.in/db/common/82.pdf |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes,whether it is uploaded in the institutional website: Weblink : | http://www.mbbcollege.in/db/common/106.pdf |

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
|-------|-------|------|-----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 1 | B | 2.74 | 2004 | 16-Sep-2004 | 15-Sep-2011 |
| 2 | B+ | 2.55 | 2016 | 16-Sep-2016 | 15-Sep-2021 |

| | |
|-----------------------------------------|-------------|
| 6. Date of Establishment of IQAC | 12-Jun-2006 |
|-----------------------------------------|-------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---------------------------------------------------------------------------|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| Collection and analysis of students | 15-Dec-2018 1 | 150 |

| | | |
|------------------------------------------------------------------|--------------------|------|
| Regular meetings | 29-Jan-2019 1 | 7 |
| Regular meetings | 19-Nov-2018 1 | 7 |
| Faculties uploaded class notes and students attendance in portal | 08-Aug-2018 180 | 4637 |
| View File | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|------------------------------------------------------------------------------------------------------------------|----------------------------------------|-------------------------------|-----------------------------|---------|
| Maharaja Bir Bikram College | Infrastructure Development of colleges | RUSA | 2018 365 | 8876272 |
| Maharaja Bir Bikram College | Seminar | ISCA | 2019 1 | 25000 |
| Department of Sociology, MBB College in collaboration with Tribal Research & Cultural Institute, Govt of Tripura | National Seminar | Tribal Welfare, Govt of India | 2018 2 | 300000 |
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? After completion of class, every faculty members uploaded their brief class note/summary and number of students present in their respective classes in the college portal on regular basis. The Online Class Summary Data Bank was designed by one of our own faculty member Sri Ratul Chakraborty, Assistant Professor of Statistics. ? In maximum departments, ICT based classes were taken by the faculties. ? For strengthening the laboratory facilities after the implementation of the CBCS, proposal was sent to the ONGC Tripura Asset for seeking fund. ? Library is equipped with Library management software named Digilib designed by Sri Ratul Chakraborty, Assistant Professor, Department of Statistics of this college. Library is also equipped with OPAC and now it is used for searching of library resources. ?For development of infrastructure of the college a proposal was filled up online for RUSA 2.0.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Plan of increasing number of computers with wi-fi facility in all academic departments and administrative sections. | Most of the departments and administrative sections are taking the advantage of these facilities. |
| Wall Magazine for all the departments. | Wall Magazine has been published by most of the departments. |
| Encouraging teachers and students to enroll under SWAYAM/MOOCs/ programme | One faculty member have successfully completed ARPIT under SWAYAM/MOOCs and few more faculty members have enrolled for such programmes. |
| One more computer laboratory may be setup for students as two computer laboratories were not sufficient for practical classes under new syllabus. | One more laboratory under RUSA fund was upgraded in the Department of Statistics. |
| College authorities placed a proposal to MBB University for linking students' attendance with internal marks in order to increase the attendance in the class. | MBB University welcomed this proposal and introduced linking attendance percentage with internal marks vide letter No.F.16(12)/MBBU/COE/UG/Rules Regulations/2017/87380 dated 19.08.2019. As a result, the attendance of students has increased. |

[View File](#)

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to

Yes

| | |
|----------------------------------------------------------------------|-------------|
| AISHE: | |
| Year of Submission | 2019 |
| Date of Submission | 20-Feb-2019 |
| 17. Does the Institution have Management Information System ? | No |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

? Maharaja Bir Bikram College adopted the curriculum designed and approved by the MBB University. In designing the curriculum, most of the faculties were involved from MBB College. The latest UGC approved curriculum was adopted with some minor modification keeping in mind the existing facilities available in the college. ? As soon as the curriculum was approved by the MBB University, it was well-circulated among the faculties and students. ? Then infrastructural facilities were developed wherever possible as per with the syllabus of different departments using RUSA fund. ? Academic calendar and class routine prepared at the beginning of the academic year was rigorously followed. ? The college organized induction programme for the Freshers to get oriented with the different aspects of the college including curricular and co-curricular activities emphasizing their holistic development. ? To ensure continuous, comprehensive and transparent evaluation, in every semester two internal evaluations are conducted. The evaluated answer scripts are shown to all students by giving appropriate suggestions for improvement in their academic endeavour. And at the same time their marks are also displayed in the respective departmental notice board.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------------------------------------|-----------------|-----------------------|----------|------------------------------------------|-------------------|
| No Data Entered/Not Applicable !!! | | | | | |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|-------------------------------------------|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|-------------------------------------------------------|
| BA | Major and General | 01/07/2018 |
| BSc | Major and General | 01/07/2018 |

| | | |
|------|-------------------|------------|
| BCom | Major and General | 01/07/2018 |
|------|-------------------|------------|

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | |
|-------------------------------------------|----------------|
| Certificate | Diploma Course |
| No Data Entered/Not Applicable !!! | |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| | | |
|-------------------------------------------|----------------------|-----------------------------|
| Value Added Courses | Date of Introduction | Number of Students Enrolled |
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|--------------------------|-----------------------------------------------------------|
| BSc | Botany Honours | 70 |
| BSc | Botany General | 91 |
| BSc | Human Physiology Honours | 25 |
| BSc | Human Physiology General | 80 |
| BSc | Zoology Honours | 19 |
| BSc | Zoology General | 24 |
| BA | Psychology Honours | 23 |
| BA | Psychology General | 11 |
| BSc | Geography Honours | 20 |
| BSc | Geography General | 8 |
| View File | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | No |
| Employers | No |
| Alumni | No |
| Parents | No |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Feedback Obtained |
| <p>After collecting the duly filled-in feedback form, it was analyzed by the IQAC with the help of the Department of Statistics. Then the generalized result was being framed along with the suggested measures. Thereafter, it was placed to the Principal for taking necessary initiatives in this regard for the enhancement of the quality of the college. Accordingly, different steps were taken to follow-up the overall development of the institute: Based on the students' feedback, efforts were taken to make the teaching-learning process</p> |

more student-centric. The college library was also enriched with increased number of relevant books, both text and references. At the same time, efforts were also undertaken to increase the number of computers in the laboratories. Decision was also taken to construct the new canteen building with all up-to-date facilities keeping in mind the health, hygiene and food quality. Efforts were made to provide more drinking water facility and to maintain cleanliness and hygiene in the wash rooms. An initiative was also taken for the overall infrastructural development of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|---------------------------|---------------------------|--------------------------------|-------------------|
| BA | Bengali Honours | 50 | 204 | 31 |
| BSc | Economics Honours | 50 | 5 | 2 |
| BA | Education Honours | 50 | 590 | 44 |
| BA | English Honours | 50 | 414 | 42 |
| BSc | Geography Honours | 50 | 230 | 41 |
| BA | Hindi Honours | 10 | 16 | 1 |
| BA | History Honours | 50 | 275 | 30 |
| BA | Philosophy Honours | 50 | 27 | 6 |
| BA | Political Science Honours | 50 | 837 | 30 |
| BA | Psychology Honours | 26 | 126 | 26 |

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------------------------|
| 2018 | 4637 | Nil | 76 | Nil | 76 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using | ICT Tools and resources | Number of ICT enabled | Number of smart classrooms | E-resources and techniques used |
|----------------------------|--------------------------|-------------------------|-----------------------|----------------------------|---------------------------------|
|----------------------------|--------------------------|-------------------------|-----------------------|----------------------------|---------------------------------|

| | | | | | |
|--------------------------------------------------------------|------------------------|-----------|------------|---|---|
| | ICT (LMS, e-Resources) | available | Classrooms | | |
| 76 | 38 | 37 | 12 | 1 | 7 |
| View File of ICT Tools and resources | | | | | |
| View File of E-resources and techniques used | | | | | |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has initiated a system of students' mentoring with the objective of bringing about the all round development of the students. In this connection, all the departments were instructed to allot an equal number of students among the faculty members in their respective departments. All the students are mentored in each academic year at least once by their respective departmental teachers. The issues addressed are related to students' academic performance, inter-personal relationship, family problems as well as any other relevant personal issues. Any serious cases are referred to the Counselling Cell of Psychology Department for further perusal. This practice aims to get the students to interact, deliberate and discuss with the teachers as mentors regarding their study habits, career options, difficulties faced in the class room /laboratories and/or at home. This interaction bridges the gap between the teachers and the active learners i.e. the mentor and the mentee, thereby creating a healthy bond between the two most important stakeholders of the institution.

| | | |
|------------------------------------------------|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 4637 | 76 | 1:61 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| | | | | |
|-----------------------------|-------------------------|------------------|------------------------------------------|--------------------------|
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| 73 | 49 | Nil | Nil | 37 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| | | | |
|-------------------------------------------|---------------------------------------------------------------------------------------------------|-------------|------------------------------------------------------------------------------|
| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|-----------------|----------------|----------------------------------------------------------|-----------------------------------------------------------------------|
| BCom | Honours/General | 6 | 21/05/2019 | 20/06/2019 |
| BSc | Honours/General | 6 | 04/06/2019 | 24/06/2019 |
| BA | Honours/General | 6 | 21/05/2019 | 28/06/2019 |
| View File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- A proposal was sent to MBB University to link internal marks with percentage of attendance to increase the student attendance in the classes. • Sessional/Internal examinations are conducted twice in every semester on regular basis.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before the commencement of classes every year, the college prepares an Academic Calendar incorporating all the details about the probable dates of admission, commencement of classes, internal examinations, co-curricular activities, vacations and other holidays, term-end examinations, observation of important days like Independence Day, Republic Day, Janma-Tithi of Maharaja Bir Bikram, etc. The Academic Committee of the institute takes the initiative to prepare the Academic Calendar and thereafter it is being approved formally by the Teachers' Council of the college. Then it is uploaded in the college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mbbcollege.in/db/notices/37.pdf>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|-----------------------------------------------------------|-----------------------------------------------------|-----------------|
| B.Com. TDP | BCom | General | 147 | 135 | 91.8 |
| B.Com. TDPH | BCom | Honours | 54 | 49 | 90.7 |
| B.Sc. TDP | BSc | General | 16 | 16 | 100.0 |
| B.Sc. TDPH | BSc | Honours | 59 | 58 | 98.3 |
| B.A. TDP | BA | General | 366 | 348 | 95.1 |
| BA TDPH | BA | Honours | 182 | 178 | 97.8 |

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.mbbcollege.in/others/common.php?page=IOAC&group=aca>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|----------------------------------------------------|----------|---------------------------------------------|------------------------|---------------------------------|
| Students Research Projects (Other than compulsory) | 180 | Tripura Student Project Programme, Govt. of | 0.84 | 0.84 |

| | | | | |
|---------------------------|-----|------------|-----|-----|
| by the University) | | Tripura | | |
| Minor Projects | 730 | ICSSR, UGC | 2.3 | 0.5 |
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|------------------------------------------|-------------------|------------|
| Workshop on Intellectual Property Rights | MBB College | 08/04/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|------------------------------------|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|------------------------------------|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|------------------------------------|----------|---------------|
| No Data Entered/Not Applicable !!! | | |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------------------|-------------------------|
| No Data Entered/Not Applicable !!! | |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|------------|-----------------------|--------------------------------|
| National | Chemistry | 1 | Nil |
| National | Botany | 2 | Nil |
| National | Commerce | 3 | Nil |
| International | Chemistry | 1 | Nil |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|------------|-----------------------|
| Sociology | 4 |
| Commerce | 1 |
| Economics | 1 |

| | |
|---------------------------|---|
| Zoology | 1 |
| Statistics | 1 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|-------------------------------------------|----------------|------------------|---------------------|----------------|-----------------------------------------------------------|---------------------------------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|-------------------------------------------|----------------|------------------|---------------------|---------|---------------------------------------------|-----------------------------------------------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | Nill | 6 | Nill | Nill |
| Presented papers | Nill | 8 | Nill | Nill |
| Resource persons | Nill | 4 | 2 | Nill |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------------------------|----------------------------------------------|----------------------------------------------------|----------------------------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|-------------------------------------------|-------------------|-----------------|------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agen | Name of the activity | Number of teachers | Number of students |
|--------------------|----------------------|----------------------|--------------------|--------------------|
|--------------------|----------------------|----------------------|--------------------|--------------------|

| | | | | |
|-------------------------------------------|-------------------------|--|---------------------------------|---------------------------------|
| | cy/collaborating agency | | participated in such activities | participated in such activities |
| No Data Entered/Not Applicable !!! | | | | |
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|-------------------------------------------|-------------|-----------------------------|----------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------------------------------|----------------------|---------------------------------------------------------------------------------|---------------|-------------|-------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|-------------------------------------------|--------------------|--------------------|-----------------------------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--------------------------------------------------|------------------------------------------------|
| 1000 | 1000 |
| 62 | 31 |
| 5 | 5 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|------------------------------------------------------------------------------------------|-------------------------|
| Value of the equipment purchased during the year (rs. in lakhs) | Newly Added |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Newly Added |
| Seminar halls with ICT facilities | Existing |
| Classrooms with Wi-Fi OR LAN | Existing |

| | |
|--------------------------------|-------------|
| Classrooms with LCD facilities | Newly Added |
| Seminar Halls | Existing |
| Laboratories | Existing |
| Class rooms | Existing |
| Campus Area | Existing |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|------------------------------------------------------------------------------------------|-------------------------------------------|---------|--------------------|
| DigiLib (In-house development By RatulChakraborty Luther Debbarma, Assistant Professors) | Fully | 1.0 | 2016 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---------------------------|----------|---------|-------------|-----|-------|---------|
| | | | | | | |
| Text Books | 65170 | 1572654 | Nil | Nil | 65170 | 1572654 |
| Reference Books | 27689 | 591718 | Nil | Nil | 27689 | 591718 |
| Journals | 78 | 436518 | Nil | Nil | 78 | 436518 |
| Library Automation | 1 | Nil | Nil | Nil | 1 | Nil |
| e-Journals | 1 | 5000 | Nil | Nil | 1 | 5000 |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|-------------------------------------------|--------------------|---------------------------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 188 | 8 | 186 | 21 | 9 | 29 | 37 | 40 | 0 |

| | | | | | | | | | |
|-------|-----|---|-----|----|---|----|----|----|---|
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 188 | 8 | 186 | 21 | 9 | 29 | 37 | 40 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|---------------|
| 40 MBPS/ GBPS |
|---------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|
| Faculties have uploaded their class notes after completion of their classes in the college web-portal. | Nil |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|----------------------------------------|------------------------------------------------------------|----------------------------------------|------------------------------------------------------------|
| 950000 | 950000 | 3105000 | 3105000 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Process of utilization of physical, academic and support facilities: The responsibility of using college infrastructure properly including classrooms, library, laboratory, sports facilities, computers, etc. always lies with the stakeholders, faculty members, office staff and students headed by the Principal of the college. All the stakeholders inculcate good practices like keeping the campus clean and plastic-free, regularly using of the dustbins, declaring the campus tobacco-free and smoking-free, switching off electrical equipments when not required, etc. Use of log books for availing library services, using computer lab, maintaining stock registers for scientific equipments, books journals, IT equipments, sports equipments are common practice made by the stakeholders. a) Most of the science departments have their separate laboratories both for Major and General course. The general course students are divided into several groups and accordingly their practical class is being allotted. In every science department, the Laboratory attendants facilitate the students with chemicals, glass goods, and other equipments relating to their practical classes. Students perform their experiments in presence of faculties. b) Two types of libraries are there in the college: i) Central Library ii) Departmental library. The college maintains the Central Library along with few departmental libraries. The departmental libraries are usually being used by the major course students only apart from the Central library. The General course students collect the books from the central library only. c) The institute maintains a Bio-Tech Hub and one research laboratory. Students are encouraged to use these laboratories for their project work and science seminars. d) Purified drinking water facilities are made available for the students, teachers and non-teaching staff. The systems are maintained by the suppliers whenever required. e) Cycle stands are available for the students adjacent to almost every building that are looked after by the Development Committee of the college. f) There is also separate canteen for the students, which is maintained by the person in charge of the canteen monitored by the College Development Committee. g) Security Guards are hired from private security agencies for 24X7 security of the college. h) CCTV cameras are also

installed in the college. These are maintained by the suppliers as and when required. i) Other than utilizing the classroom boards and furniture facilities by the teachers and students of the college, sometimes these infrastructural facilities are also made available for other Government/Bank/Public Service Commission for conducting examinations during holidays and vacations. j) The classrooms are also made available to IGNOU, MBB College Study Centre and Distance Learning Centre of Tripura University during holidays and vacations. k) The maintenance and the cleaning of the classrooms and the laboratories are done by the non-teaching staff on regular basis. l) The College website and library software are designed and maintained by Sri Ratul Chakraborty, Assistant Professor, Department of Statistics of this institute. m) Adequate number of computers with internet facilities and utility devices are available in most of the locations of the college like - office, laboratories, library, science building, arts block, individual departments etc. The central computer

<http://www.mbbcollege.in/db/notices/36.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|-------------------------------------------------------------|--------------------|------------------|
| Financial Support from institution | Admission of Economically backward students' from Poor Fund | 0 | 0 |
| Financial Support from Other Sources | | | |
| a) National | Multiple Schemes | 1666 | 13009500 |
| b) International | Nil | Nil | 0 |

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|-------------------------------------------|------------------------|-----------------------------|----------------------------------|
| Psychological Counselling | 01/07/2018 | 51 | Department of Psychology |
| Personal Counselling | 16/07/2018 | Nil | Almost all departments |
| Yoga | 21/06/2019 | 20 | Department of Physical Education |

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------------------------------------|--------------------|----------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------|---------------------------|
| No Data Entered/Not Applicable !!! | | | | | |

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|------------------------------------|--------------------------------|---------------------------------------------|
| No Data Entered/Not Applicable !!! | | |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|------------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------------------------------------|----------------------------------------------------|--------------------------|---------------------------|----------------------------|-------------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|------------------------------------|-----------------------------------------|
| No Data Entered/Not Applicable !!! | |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|-----------------------------------------------------------------------|---------|------------------------|
| Celebration of Teachers' Day on 5th September 2018 | College | 450 |
| Celebration of International Matri Bhasha Diwas on 21st February 2019 | College | 60 |
| Independence Day Celebration on 15th August 2018 | College | 110 |
| Rabindra Jayanti on 10th May 2018 | College | 120 |
| Kokborok Day 19th January 2019 | College | 560 |
| Freshers' Welcome | College | 800 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2018 | Third position | National | 1 | Nil | 1613011972 | Loknath Majumder |
| 2019 | Nil | Nil | Nil | Nil | Nil | Nil |

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

At present, the college does not have an elected Students' Union Council. Generally, election to the Students' Council is usually held as per the direction/notification of the Directorate of Higher Education, Government of Tripura. This year the college did not receive any such communication in this regard. But, in its place there is an elaborate mechanism of providing opportunities and facilities to the students for different activities in the college. The students are given opportunities to have their views placed at various committees formed with senior teachers as Conveners. The college encourages all the departments to publish departmental magazines wherein students are called upon to incorporate their ideas to design, collect articles from their classmates for the publication of the same. Students also take active part for observance of different national programmes like celebration of Independence Day, Republic Day, Gandhi Jayanti, Jamatithi of founder Maharaja Bir Bikram Kishore Manikya Bahadur, etc. and other programmes like organising Saraswati Puja, Rabindra Jayanti, Nazrul Jayanti, Tree plantation (Banamahostav), Blood Donation to mention some. A group of dedicated NSS volunteers and NCC cadets undertakes the full responsibilities for any outreach programme such as community service, visit to villages as extension activities, etc. Some senior students of the college also participate in the admission process and act as volunteers in maintaining discipline, cleanliness, etc. in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The MBB college alumni association, registered in the year 1997, is the oldest registered alumni in the state. Since its inception, the association contributed significantly to the development of the institution through financial non-financial means. The main aim of the registered alumni association is: (i) to upgrade and improve the facilities of the college, (ii) to promote the welfare of the college students and the college as a whole, (iii) to support the endeavours of the college in achieving its goal and (iv) to encourage the alumni members, faculties and students to foster a life-long relationship with the college. Apart from boosting the moral support of the students, the association often play the role of cultural ambassadors who have stood firm against the wave of globalisation which has swept away the cultural ethos among the youths. Few activities of the alumni include cleaning drive in the college premises, blood donation and contribution of three wall clocks to the college. Last year MBB college alumni association created a WhatsApp group which has helped the alumni members to exchange their views for the holistic development of the college..

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

4

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal, in consultation with the Teachers' Council, forms different sub-committees for decentralization of power for smooth running of the college. i) Examination sub-committee ii) Discipline complaint and grievance cell iii) Seminar/Debate and Workshop sub-committee iv) Library sub-committee v) Games and sports sub-committee vi) Students' council election sub-committee vii) Cultural social entertainment and felicitation sub-committee viii) Newsletter and magazine subcommittee Other than these Principal nominates the members of a few other important sub-committees like i) Internal Quality Assurance Cell ii) Development committee iii) Anti-ragging committee iv) RUSA committee v) Committee for prevention of sexual harassment The Principal and faculty members are involved in defining the policies and procedures, framing guidelines, rules and regulations pertaining to admission, discipline, grievance and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the college. The Internal Assessment examination under CBCS is held once every semester. The examination committee collects question papers from all HODs and prints the same. A routine is prepared and the exams are taken by the respective departments accordingly, scripts are evaluated and marks uploaded in the University portal as per notification. Seminars are often conducted in the college. The Research Seminar Committee prepares the proposal and seeks fund from UGC, ICSSR, NE-ICSSR, ICHR, ICPR, NEC, ISCA, Tribal Welfare Department, etc. As the funds are received from the sanctioning authority, committees are formed from the teachers and brochure, budget are prepared and sent to all higher education institutions within the state and outside. Later, sub-committees are formed from teachers and staff for smooth conduct of the seminar.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Admission of Students | The college follows the guidelines and notifications as published by the Department of Higher Education. |
| Industry Interaction / Collaboration | Nil |
| Human Resource Management | Recruitment policy is followed as per government norms. However, guest lecturers are engaged by the college following the guidelines of the |

| | |
|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Library, ICT and Physical Infrastructure / Instrumentation</p> | <p>government.</p> <p>There is a separate building for Central Library in the College. The Library has separate reading rooms for teachers and students. Procurement of books and journals are done as per requirement of the departments and subject to the availability of funds from RUSA or any other sources. Library is equipped with Library management software named Digilib designed by Sri Ratul Chakraborty, Assistant Professor of Statistics of this institute. Library is also equipped with OPAC and now it is used for searching of library resources. Library also have the facility of online cataloguing. These days books can be searched subject-wise, classification-wise and based on keywords. The availability of any book can be checked based on that software and the book location can be tracked easily. Different queries regarding steps for library management are also addressed in the software. Book status can also be seen from the college portal.</p> |
| <p>Research and Development</p> | <p>The college has taken a few measures to facilitate smooth progress of implementation of research projects. The college timely releases the funds/resources for the research. Disbursements are made promptly for procuring necessary books, journals, equipments etc. Internet facility is available for the researchers. The load of classes/assignment is reduced as far as possible for the researchers. If any field work is required special leave is sanctioned.</p> |
| <p>Examination and Evaluation</p> | <ol style="list-style-type: none"> 1. After completion of each unit students have to face class test. It may be in oral or written form. 2. After three months they have to face internal examination both theory and practical and their shortcomings are discussed in the classes. Also teachers advise them on methods to improve their standard. 3. The evaluation of students made through their submitted answer scripts as well as oral. 4. The internal marks are linked with their class attendance. 5. After six month they have to face semester examination conducted by the University. 6. The University examination answer scripts evaluated through central evaluation. |

| | |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | 7. The examination portal developed by the university is utilized to upload the internal assessment marks. |
| Teaching and Learning | <p>The institute is trying to bring in the following methodologies/ practices in the teaching-learning process: 1. An induction programme is held every semester in all departments to familiarise the students with the syllabus. 2. Preparation of lesson plans before the commencement of classes. 3. Publishing lecture notes as much as possible (after 2-3 academic sessions it is expected that after every class teachers would be able to make available their lecture notes). 4. The method of chalk talk is mostly popular among the students as teaching-aid. Maps are extensively used in the department of History according to the periods - ancient, medieval and modern ages. The department of Geography also uses physical maps and topo-sheets. 5. Computers are distributed to all the departments which are often used to make the lectures more attractive. Also, a few departments often utilize the facility of internet to show the lectures of SWAYAM, MOOC portal. 6. Tutorial classes are arranged after identification of slow/ advanced learners.</p> |
| Curriculum Development | <p>The college is affiliated to the MBB University and follows its curricula and examination guidelines. The CBCS curricula involve an internal assessment examination which is designed by the Board of Under Graduate Studies (BUGS) of different disciplines. The departments also prepare the students for the semester exams by arranging class tests, assignments, practical classes, project works, field studies. Workshops, seminars are organised by the departments to encourage the students for public speaking as well as developing their knowledge and skill on the subject of their study. Students are encouraged to present papers, to write articles in the college magazines - wall magazines, newsletters, etc.</p> |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|--------------------------|---------|
| Planning and Development | Nil |

| | |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Administration | A comprehensive database for the students consisting of all activities from admission to final examination is prepared. Systematic documentation of the same is done to prepare the statistics to minimize wastage of time in compiling the same for different purpose. |
| Finance and Accounts | A dedicated software developed by the State Government i.e. HRMS has been implemented in our college for salary, fund allocation, financial transactions through the State Treasury. The college is also enrolled in the PFMS to make financial transactions i.e. Direct Benefit Transfer (DBT) for stipends, online payments |
| Student Admission and Support | Admission process is mainly conducted by the respective colleges after publication of admission notice in local newspapers and in Higher Education website by Directorate of Higher Education, Government of Tripura through common advertisement for all degree colleges. The College publishes prospectus with detailed information of the college, seats in the streams, admission process and other relevant information. The Prospectus is uploaded in the institutional website in addition to circulation of hard copy among the applicants. The Admission Committee of the college prepares a merit list for each subject on the basis of result of higher secondary or equivalent examinations. The admission software developed by Sri Ratul Chakraborty, Assistant Professor of Statistics of this college is used for preparing the merit list. The reservation policy of Government of Tripura is strictly followed in preparing the merit list. Merit lists are displayed in the college notice board as well as in the college web portal. |
| Examination | University examination portal is used for uploading the internal examination. The internal assessment routine and marks are also uploaded in the college portal. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ | Name of the | Amount of support |
|------|-----------------|---------------------|-------------|-------------------|
|------|-----------------|---------------------|-------------|-------------------|

| | | | | |
|-------------------------------------------|--|--------------------------------------------------------|--------------------------------------------------------|--|
| | | workshop attended for which financial support provided | professional body for which membership fee is provided | |
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|-------------------------------------------|------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-----------|---------|-----------------------------------------|---------------------------------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|-------------------------------------------------|---------------------------------|-----------|---------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-------------------------------------------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| No Data Entered/Not Applicable !!! | | | |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|--------------------------------------|--------------------------------------|-------------------------------------------------------------------------------------|
| All government schemes are followed. | All government schemes are followed. | Facilitate all students to apply for all type of stipends as per their eligibility. |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

| |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>The college is a government institution and hence all internal audits are conducted by the Directorate of Higher Education, Government of Tripura from time to time. External audits are conducted by Accountant General (AG) office of Tripura and Directorate of Audit, Govt. of Tripura. The Principal, the DDO and a few teachers along with the staff of Accounts and Cash Sections attends the meeting with the auditors to satisfy any audit objections raised.</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|----------------------------------------------------------|-------------------------------|---------|
| | | |

No Data Entered/Not Applicable !!!

No file uploaded.

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|-----------------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nil | Yes | IQAC |
| Administrative | Yes | Auditor General | No | Nil |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The process of procuring latest books, journals and e-resources have been initiated. All HODs are to submit requisition. 2. Department of Commerce have been asked to conduct Workshop/ Seminar/Invited lectures to inculcate the spirit of entrepreneurship among students. Other departments may also take the help of the Department of Commerce for such activities. 3. Efforts have been made by the teachers to pursue interactive method of teaching, 4. Students' feedback was distributed, collected and analysed. 5. Augmentation of drinking water provision is undertaken.

6.5.5 – Internal Quality Assurance System Details

| | |
|----------------------------------------|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | No |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---------------------------------------------------------------------------------------------------|-------------------------|---------------|-------------|------------------------|
| 2018 | Meeting of IQAC | 19/11/2018 | 19/11/2018 | 19/11/2018 | 7 |
| 2018 | Collection and analysis of student satisfaction survey (SSS) on overall institutional performance | 15/12/2018 | 15/12/2018 | 15/12/2018 | 150 |
| 2019 | Meeting of IQAC | 29/01/2019 | 29/01/2019 | 29/01/2019 | 7 |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|-----------------------------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| Gender Equity: Problems, Strategies Solutions | 08/03/2019 | 08/03/2019 | 46 | 52 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The College is situated in a lush green area away from the city with trees and ample flora all around. However, to inculcate the sense of sustenance of the green environment to the students initiatives are taken for green audit every year. The NSS, NCC volunteers, along with the faculty plant trees every year during the Vanamahotsava Day. The students and staff have planted several tree saplings during various tree plantation programmes organized by the institution through the NSS wing and all these trees are taken care of and maintained by the students of the institution. Their names are displayed on the tree barriers and they are responsible for the proper upkeep of the sapling till he completes his Final 6th Semester examination. The college has embarked upon an informal system of making the students environment conscious. Students and staff are motivated to use jute bags or cotton bags, the use of plastic bags is avoided in the campus and the authority is planning to declare the entire campus as "No Plastic Zone". Care is taken to ensure that the college environment has low levels of carbon emission and low pollution levels so that the campus is healthy for all. The college is declared as 'No Tobacco Zone'. The College conducts awareness programmes on energy conservation and adopts measures to ensure that energy is conserved wherever possible. Both students and staff are asked to follow a policy of switching on power only when required and switching off when not in use. Class rooms are large and airy which ensures that the use of lights be minimum also ventilation is naturally enhanced. The institution strictly observes to see that no electric equipments run unnecessarily. Thus, enough measures are taken to use electricity carefully. Almost all the computer monitors in use are either LED, LCD ensure minimum usage of electricity and also to reduce the level of radiation. Rain water harvesting project has been implemented in the college. The water thus harvested is being used for washing utensils in the canteen and watering the plants and gardens as necessary. The dead leaves and waste papers are scientifically decomposed off by burying them in the soil. The Department of Zoology prepare Vermicomposting for disposing the wet waste from canteen and also other biodegradable wastes. The college generally does not generate any hazardous waste, but there are minimal chemical and e-waste generated. In order to dispose the acid fumes, chemistry labs are equipped with exhaust fans. A pit is built adjacent to the Chemistry lab where the chemical waste is collected. A solid waste disposal bin is placed behind the college buildings. Solid wastes like broken glass beakers, test tubes, rubber tubes, etc. are collected from the entire campus and stored here and disposed off with the help of Agartala Municipal Corporation according to their rules. Printer Cartridges are often refilled and not disposed.

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------|--------|-------------------------|
| Ramp/Rails | Yes | 2 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|-------------------------------------------|--------------------------------------------------------------------------|------------------------------------------------------------------------------|------|----------|--------------------|------------------|--------------------------------------------|
| No Data Entered/Not Applicable !!! | | | | | | | |
| View File | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|----------------------------------------------------|---------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| College Prospectus for students | 04/06/2018 | The College Prospectus includes the code of conduct guidelines to be followed by the students, discipline, attendance, dress code etc. |
| Service guidelines for teaching non-teaching staff | 02/07/2018 | The teaching and non-teaching staff are state government employees and are guided by the rules and regulations of the TSCSR |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|-------------------------------------------|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

| |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. College campus declared 'No Plastic Zone' 2. College is declared as 'No Tobacco Zone' 3. Use of LED LCD electrical equipments to ensure minimum usage of electricity and also to reduce the level of radiation 4. Both students and staff are asked to follow a policy of switching on power only when required and switching off when not in use. 5. In order to dispose the acid fumes, chemistry labs are equipped with exhaust fans. A pit is built adjacent to the Chemistry lab where the chemical waste is collected. The cleaning staff is trained on biodegradable and non-biodegradable. waste. A solid waste disposal bin is placed behind the college buildings. 6. Solid wastes like broken glass beakers, test tubes, rubber tubes, etc. are collected from the entire campus and stored here and disposed off with the help of Agartala Municipal Corporation according to their rules. 7. Printer Cartridges are often refilled and not disposed.</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

| |
|--------------------------------------------------------------------------------|
| 1. Vocabulary build up for students. Most of the students of this college come |
|--------------------------------------------------------------------------------|

from non-English medium schools and are often found to be introverts, shy when asked to talk in public. To enable them overcome this hurdle a word a day programme is introduced. 2. To ensure the completion of syllabus according to the academic planner of each department every month the head of the Department conducts a meeting with the faculty members and the completion of Syllabus is kept track of. The students are also asked if they have any difficulties which are also taken into account while redistributing the Syllabus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.mbbcollege.in/db/notices/38.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution was established with a vision to facilitate the students to avail higher education at a minimal cost. Through the years, the College has adopted and implemented various measures to cater to the changing needs of youth of the state, following a policy of inclusion in all respect. It organizes Seminars, invited talks on Value Education, gender equity, and also conducts physical education classes as well as a psychological counselling cell. The College strives to inculcate in its students excellence in all spheres, build up their self-esteem, self-respect and to make them self-sufficient and socially responsible. It aspires to build good citizens, strong and capable who would be assets to the society and the nation, and who would further transmit these values to the future generations.

Provide the weblink of the institution

<http://www.mbbcollege.in/db/notices/35.pdf>

8.Future Plans of Actions for Next Academic Year

? Organizing seminars, workshops, popular talks, for quality enhancement of faculty and student etc. ? Providing safe drinking water facility within the College campus. ? Annual Sports Day to be celebrated. ? Organizing cultural and sports week. ? Development of literary archive related to regional literature of Tripura within the College Library. ? Starting of Management Information System through college portal.